

GLOBAL HEALTH PROJECT MANAGER - BILINGUAL French/English

Full-time 2-Year Contract with Benefits

Looking for a career opportunity with an established and reputable national organization that makes a real difference in women's health, values its employees and offers a comprehensive total compensation package including a hybrid working from home program?

The Society of Obstetricians and Gynaecologists of Canada (SOGC) is the national voice for women's health in Canada with a mission to lead the advancement of women's health through excellence and collaborative professional practice.

The SOGC has over 4,000 members, comprised of: obstetricians; gynaecologists; family physicians; nurses; midwives and allied health professionals working in the field of sexual and reproductive health.

Since 1944, the SOGC continues to be a leading national and international authority on sexual and reproductive health and on evidence-based training and education. The SOGC leads the development of 12–17 clinical practice guidelines per year and hosts three regional continuing medical education meetings, and an Annual Clinical and Scientific Conference. The SOGC also coordinates and hosts in-person and virtual academic programs for participants at all stages of their career: medical students, residents and practicing health professionals.

SOGC Global Health Program

The SOGC's Global Health Program aims to improve the sexual and reproductive health and rights of women in Canada and around the world by addressing inequities and promoting timely access to quality, culturally sensitive care.

The Global Health Program focuses on the following areas:

- Upgrading the skills of health care workers in emergency obstetrical care, family planning and gender-based violence in a reproductive rights framework;
- Development and adaptation of clinical practice guidelines and tools;
- Quality assurance tools and support mechanisms;
- Needs assessments and mapping exercises;
- Development and implementation of program monitoring and evaluation;
- Organizational capacity building of professional associations;
- Facilitating delivery of respectful maternity/reproductive care; and
- Advocacy and public education related to women's reproductive health and rights.

The SOGC has experience leading and partnering in global health initiatives in countries around the world, most recently in Tanzania, Burundi, Malawi and the Democratic Republic of Congo.

POSITION DESCRIPTION

Reporting to the Director of Accreditation and Education, the **Global Health Project Manager** will be responsible for managing all activities related to the planning of the SOGC component of

the project (2 countries of intervention), its implementation and reporting to the partners and lead organization.

The successful candidate will work closely with other members of the Global Health Program, the Financial Services Department and other partners. The Project Manager will be responsible for ensuring the successful implementation of the SOGC component of the project by following the annual plan, the project's performance measurement framework (PMF) and working to implement, monitor and evaluate the project in close collaboration with the lead organization and project partners.

KEY RESPONSIBILITIES

- Coordinate the planning, implementation, monitoring and evaluation of the SOGC component of the project for both countries;
- Lead the development of clinical and training content, tools, and events related to the SOGC's Global Health Program;
- Participate in the development, implementation, monitoring, and evaluation of the project's performance measurement framework (PMF) in accordance with donor and lead organization requirements;
- Formulate, review and revise periodic reports as required;
- Formulate, review and revise annual project work plans as required;
- Prepare annual and quarterly budget forecasts and manage the budget for the SOGC component of the project. Report any financial variances both internally and externally;
- Establish, foster, and maintain a positive relationship with strategic partners, including NGOs and country of intervention partners;
- Recruit and coordinate SOGC volunteers, staff, and other consultants who participate in the project as technical experts;
- Participate in the selection and development of funding applications (project proposal);
- Provide technical expertise to SOGC international projects and external organizations as required;
- Keep well-informed and actively participates in discussions on issues of reproductive health within a reproductive rights framework;
- Work with SOGC committees on relevant issues, assisting in the coordination of and participating in meetings and teleconferences;
- Work with members of the Global Health Program Department on relevant issues and participate in meetings;
- Reports on successes and program learnings in appropriate forums (workshops, conferences, meetings and other related events);
- Other duties as required by Director.

QUALIFICATIONS, EXPERIENCE and KEY SKILLS

- Minimum of three years' experience in a similar role;
- Experience working on projects in low-resource settings with an understanding of health systems and human resources for health, especially in Sub Saharan Africa; (an asset);

- Excellent communication skills in English and French, both written and oral, and in presentation (the project operates in two countries, one French-speaking and the other English-speaking);
- Highly motivated and able to work independently;
- Ability to analyze strategically and find solutions;
- Demonstrated ability to plan and manage a budget;
- Ability to work under pressure;
- Proficiency in Microsoft Office 365: Word, Excel (advanced features), PowerPoint and Outlook; Teams, Dropbox; and others;
- Holds a health/allied health professional designation specific to reproductive health or maternity care; Priority/preference to those with MPH or other health-related degree (an asset);
- Strong understanding of the role of professional associations in improving sexual and reproductive health outcomes in Canada and internationally;
- Proven experience in applying results-based management;
- Ability to work independently and in a team-based, collaborative environment;
- Ability to work effectively in a cross-cultural context;
- Strong interprofessional collaboration skills.
- Availability to work weekends or overtime;
- Availability to travel frequently for short periods (2-3 weeks) to countries with limited resources.

Please submit your cover letter and resume to careers@sogc.com.

The SOGC is an equal opportunity employer and encourages all qualified applicants to apply. SOGC welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.